TEHACHAPI VALLEY HEALHTCARE DISTRICT

 FINANCE COMMITTEE MINUTES

 January 10, 2024

 116 W E Street

 Tehachapi, CA 93561

 12:00 PM

**Board Members Present:** Duane Moats, Carl Gehricke

**Staff Present:** Peggy Mendiburu, CEO, Lisa Hughes, Business Manager

**Transcribed by:** Lisa Hughes

Approval: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **CALL TO ORDER**

Director Moats called the Finance Committee Meeting to order at 12:00pm

1. **PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

None

1. **APPROVAL OF MINUTES**

November 8, 2023, minutes approved. **MSA: Gehricke/Moats**

1. **REPORTS**
2. Finance Reports
3. Committee reviewed finance report for both November & December 2023.
4. Director Moats, suggested fourth column to balance sheet, and what needs to be reviewed in the monthly Finance packet moving forward.
5. American Express

Committee reviewed American Express for Nov. & Dec. 2023. with no questions.

1. Petty Cash

Reviewed for Nov. & Dec. 2023. With no questions

1. **OLD BUSINESS**
2. TVHD Bank Account BOS
3. AH is working on getting their NPI to receive their Medi-Cal payments. TVHD agreed to keep the account open until they receive their number.
4. Guild Building Roofs, 101 West E. Street.
5. TVHD has gone with Western Pacific Roofing. Outside shed was completed January 12, 2023. The Guild Thrift Shop is scheduled for February 9, 2024.
6. IT System
7. CEO, Mendiburu and Legal Counsel, Nave are negotiating the current contract.
8. **NEW BUSINESS**
9. Bond Capital One Tax Exempt final report

Closed account and balance being refunded.

1. Audit report (JWT)

The committee reviewed with auditor Rick Jackson.

1. Quick-Books training (replacing Healthland)

Staff have started entering for FY2024 and will be using its reporting for Finance meeting in March 2024. Discussion of online or desktop. Director Gehricke suggested desktop.

1. BOARD COMMENTS ON BUSINESS NOT APPEARING ON THE AGENDA
2. **ADJOURNMENT**

Meeting adjourned at 1:00pm.