

TEHACHAPI VALLEY HEALTHCARE DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES

116 W E Street
Tehachapi, CA 93561
December 15, 2020

4:30pm

Board Present: Mike Nixon, Chair; Sam Conklin, Christine Sherrill, William Steele
Board Absent: Duane Moats
Staff Present: Lisa Hughes, Business Manager; Caroline Wasielewski, District Manager; Chet Beedle, CFO via teleconference; Scott Nave, Counsel via teleconference

I. CALL TO ORDER

President Mike Nixon called the meeting to order at 4:30 pm and went directly into closed session.

II. OPEN SESSION

President Mike Nixon called the meeting to order at 4:30 pm

III. FLAG SALUTE

IV. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

VI. CONSENT AGENDA

A. Approval of Minutes

1. Board Meeting, 11/17/2020

Consent Agenda Approval

MSA: STEELE/CONKLIN; ROLL CALL; 4-0, APPROVED

V. OLD BUSINESS

Financial Statements – Discussion

Mike Nixon, Director, reminded the Board to keep thinking about how to clean up the financial statement and making it easier to read. Ms. Wasielewski and Mr. Wasielewski are working on this as well.

VI. NEW BUSINESS

A. Demolition of Old Hospital

Legal counsel Scott Nave began by explaining the ways in which the proposed

demolition and new construction of 115 W Street and would qualify for a CEQA exemption if it were one project. The district will have to show that there is nothing historical that will be destroyed. Ms. Wasielewski will follow up with Jay Schlosser as the City of Tehachapi. Mr. Nave advised that CEO Wasielewski go forward and file a notice of exemption assuming the city has no issues.

Regarding the demolition bid documents, Mr. Nave determined that the demolition can be separately bid from the construction. He then included in the packet a bid example for the 115 W E Street demo project. Mr. Nave also asked the Board if they want an engineer to oversee the project, especially if the Board will go with a design build project. He stated either way the district could hire a consultant. Dr. Conklin, director, made a motion to do the demolition first and hire an engineer based on the legal recommendation. C. Sherrill, director, seconded. Director Steele asked about the difference in cost between design build and bidding as two separate projects. It was mentioned that hiring an engineer up front may help. Chair M. Nixon called to question.

MSA: CONKLIN, SHERRILL; ROLL CALL; 4-0, APPROVED

VI. REPORTS

A. Chief Financial Officer Report (Beedle)

CFO Beedle reviewed the financials and stated that there was no finance meeting in December so the full financial were in the Board packet. Going forward there will only be four pages in the board packet. He reviewed the district's cash flow. He continued with reporting the outstanding amount owed to Adventist Health is no \$385,000. Mr. Beedle then explained current assets and liabilities. There was a check register included in the Board packet as well. Director Nixon thanked CFO Beedle for his report.

B. CEO Report

Ms. Wasielewski explained the CEO report in the packet. The Board had no questions.

C. Ad Hoc Committee Report

Director Steele reported on the monthly meeting with Misty Cantrell from Adventist Health. The hospital has been testing people for Covid 19 and keeping busy.

Board of Director Travel

None

VII. BOARD COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

Director Nixon wished everyone a happy and healthy Christmas and new year.

VIII. ADJOURNMENT

Meeting adjourned at 5:06 pm

Respectfully,

A handwritten signature in cursive script, appearing to read "Christine Sherrill".

Christine Sherrill
Secretary