

TEHACHAPI VALLEY HEALTHCARE DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES

May 19, 2020
Meeting held via teleconference
4:30pm

Board Present: Mike Nixon, President; Sam Conklin, Vice-President; Duane Moats, Treasurer; Christine Sherrill, Secretary; William Steele

Staff Present: Lisa Hughes, Business Manager; Caroline Wasielewski, District Manager; Chet Beedle, CFO and Scott Nave, Counsel

I. CALL TO ORDER

President Mike Nixon called the meeting to order at 4:30 pm

II. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

No public present.

IV. CONSENT AGENDA

A. Approval of Minutes

- a. Finance 4/15/2020, Receive and File
- b. Strategic Planning, 3/11/2020, Receive and File
- c. Board Meeting, 3/17/2020

B. FY21 Budget Assumptions

Consent Agenda Approval, **MSA: MOATS/STEELE; ROLL CALL 5-0.**
APPROVED

V. REPORTS

A. Chief Financial Officer Report (Beedle)

Mr. Beedle urged the Board to read the Variance Analysis at their leisure. He then reviewed the Executive Summary with no questions. He reported there will be an updated draft of FY17, FY18, and FY19 audits and fees are associated with this service. Mr. Beedle finished his report with a review of the cash flow report. No questions or comments from the Board.

B. District Manager Report

District Manager Wasielewski reported on the status of the Healthcare District amid the Covid19 pandemic. Teleworking, conference calls, sanitizing and physically distancing are all being incorporated into the daily workday. The District also signed a lease with the Ruiz Family Trust for the building at 116 W E

Street. This will become the home of the Tehachapi Valley Healthcare District beginning July 1, 2020. Updates on the 115 W E St. project included a topographical survey and production of as-built drawings. Ms. Wasielewski informed the Board on the poor condition of the roof, and that a remedy must be found as soon as possible.

C. Strategic Planning Report (Nixon)

Mike Nixon addressed the Board about prioritizing district resources on disaster planning for the community. Citizens are unprepared and are relying on Kern County and the State of California for resources and response teams. Mr. Nixon suggested the District spend time working on ways to help Tehachapi in the event of additional disasters and the continuation of the Covid19 pandemic. These items will be the focus of the Strategic Planning Committee.

VI. NEW BUSINESS

A. Solar Project CEQA Status; Lead Agency Review

Scott Nave explained to the Board that the City of Tehachapi will not be in favor of Engie plans to put solar panels on the hill behind the Adventist Health Medical Center Tehachapi. Jay Schlosser, Development Services Director, contacted Ms. Wasielewski to express his belief that the City of Tehachapi should be the lead agency for the CEQA study. Mr. Nave explained that since the city has discretionary approval, the City does have some interest in being the lead agency. He also informed the Board that the consulting agency must go through the Board of TVHD before any agreements or reports are presented. He informed the Board that this issue will be on the next Board meeting agenda and the Board should decide at that time. *Director William Steele commented if there was not much benefit for the District to be lead agency, and the solar panels are for the Adventist operation, then perhaps let the city take care of it and not cause aggravation.*

VII. OLD BUSINESS

None

Board of Director Travel

None

VIII. BOARD COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

Director Steele shared his appreciation to the District for sharing N95 masks.

IX. CLOSED SESSION

The Board went into Closed session at 5:00pm.

X. CLOSED SESSION REPORT

Scott Nave reported the Board discussed the District Manager Performance Evaluation. No action was taken. No other matters were discussed.

XI. ADJOURNMENT

Meeting adjourned at 5:13 pm

Respectfully,

A handwritten signature in cursive script, appearing to read "Christine Sherrill".

Christine Sherrill
Secretary