

TEHACHAPI VALLEY HEALTHCARE DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES

116 W E Street
Tehachapi, CA 93561
January 19, 2021

4:30pm

Board Present: Mike Nixon, Chair; Sam Conklin, Christine Sherrill, William Steele
Board Absent: Duane Moats
Staff Present: Lisa Hughes, Business Manager; Caroline Wasielewski, CEO; Chet Beedle, CFO via teleconference; Scott Nave, Counsel via teleconference

I. CALL TO ORDER

President Mike Nixon called the meeting to order at 4:31 pm.

II. FLAG SALUTE

III. ELECTION OF OFFICERS

Director Steele made a motion to accept the existing slate of Board officers for the coming year. No additional discussion. Director Sherrill seconded the motion. A roll call vote was taken, and the motion passed.

MSA: STEELE/SHERRILL; ROLL CALL 4 AYES -0. 1 ABSENT; APPROVED

IV. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

VI. CONSENT AGENDA

A. Approval of Minutes

1. Board Meeting, 12/15/2020
2. Finance Meeting, 12/9/2020

Consent Agenda Approval

MSA: CONKLIN/STEELE; ROLL CALL; 4 AYES -0, 1 ABSENT; APPROVED

V. OLD BUSINESS

Demolition Bid Documents

Legal Counsel Scott Nave reviewed the bid documents for the demo project on 115 W E Street building. The board discussed a mandatory vs. non-mandatory job walk. Additional comments were made about the utilities. TVHD will work with the contractor and Edison to ensure all power is shut off appropriately. After discussion, the final document will require a mandatory job walk. After a final review of the bid package, Director Conklin made a motion to accept the documents with the change to a mandatory job walk. Director Steele seconded the motion. A roll call vote was taken,

and motion was approved.

MSA; CONKLIN/STEELE; ROLL CALL; 4 AYES – 0, 1 ABSENT; APPROVED

VI. NEW BUSINESS

A. Water Rights

CEO Wasielewski informed the Board that TVHD has 21-acre feet of water rights available with Tehachapi-Cummings water district. Ms. Wasielewski would like to investigate leasing out the District's water rights. Mr. Nave said TVHD can lease out 1/3 of the rights annually. That is about 7-acre feet a year. Director Steele made a motion that authorized CEO Wasielewski to start looking for a lessee for the TVHD water rights and begin discussions to that effect. Director Conklin seconded. There was no additional discussion, and a roll call vote was taken.

MSA: STEELE, CONKLIN; ROLL CALL; 4 AYES - 0, 1 ABSENT; APPROVED

B. Board Committees

Director Nixon proposed to keep the committees the same for now. Director Steele suggested the name of the Ad Hoc Committee be changed. The Board agreed. If any changes need to be made, they will be addressed at the February Board meeting.

VI. REPORTS

A. Chief Financial Officer Report (Beedle)

CFO Beedle reviewed the financials for the Board. He began with the cash flow report. For the month of October 2020, about \$30k came in and \$107k was disbursed. He noted that \$56,649 was paid to Adventist Health. To offset the difference, Mr. Beedle transferred 160k into the checking account. CFO Beedle continued to explain the Income Statement for the first 4 months of FY21. Finally the withhold report was explained and it is determined that TVHD total due to AH is approximately \$235,000. No additional questions for CFO Beedle.

B. CEO Report

Ms. Wasielewski explained the CEO report in the packet. The Board had no questions.

Board of Director Travel

None

VII. BOARD COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

None

VIII. CLOSED SESSION

The Board went into closed session at 5:24pm

IX. **CLOSED SESSION REPORT**

Scott Nave reported the Board discussed real property negotiations for 116 W E Street and gave certain direction to the CEO.

X. **ADJOURNMENT**

Meeting adjourned at 5:31 pm

Respectfully,



Christine Sherrill
Secretary