

# TEHACHAPI VALLEY HEALTHCARE DISTRICT AGENDA

## BOARD OF DIRECTORS MEETING - SPECIAL

Date: March 26, 2024, 11:30am

Place: Tehachapi Valley Healthcare District Office

116 W E Street

Tehachapi, CA 93561

Audio Call: 1-347-566-2771 ID: 789308594#

Teleconference: [Click here to join the meeting](#)

Director William Steele attending from Cedar City Hospital Conference Room, 1333 N. Main St, Cedar City, UT

### I. CALL TO ORDER

### II. CLOSED SESSION

A. CEO Performance Evaluation

### III. OPEN SESSION (15 minutes after Closed Session: 11:45am)

### IV. CLOSED SESSION REPORT

### V. CONSENT AGENDA

A. February 27, 2024 BOD Minutes

Tab 1

B. March 11, 2024 BOD Minutes

Tab 2

### VI. NEW BUSINESS

A. District Amendment of the CEO Contract Regarding Compensation

Tab 3

B. Committee Assignments

### VII. ADJOURNMENT

#### NOTICE TO THE PUBLIC

##### PUBLIC COMMENT PERIOD FOR REGULAR MEETINGS

Members of the public may comment on any item on the agenda before the Board takes action on it. The public may also comment on items of interest to the public that is within the subject matter jurisdiction of the Board; provided, however, the Board may not take action on any item not appearing on the agenda unless the action is otherwise authorized by law. Any person addressing the Board will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak.

##### COPIES OF PUBLIC RECORDS

All writings, materials, and information provided to the Board for their consideration relating to any open session agenda item of the meeting are available for public inspection and copying during regular business hours at the Administration Office of the District at 116 W E St., Tehachapi, California.

##### COMPLIANCE WITH ADA

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (Cal. Gov't Cod. § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting, should contact the Executive Office during regular business hours by phone at 661-750-4848, or in person at the District's Administrative Office at 116 W E St., Tehachapi, California.

POSTED: 03/22/24

By: P. Mendiburu



**TEHACHAPI VALLEY HEALTHCARE DISTRICT  
MINUTES OF THE BOARD OF DIRECTORS MEETING SPECIAL  
February 27, 2024 at 2:00pm**

**I. CALL TO ORDER**

President Nixon called the meeting to order at 2:00PM

**Directors Present:** Lydia Chaney, Duane Moats, Mike Nixon, Carl Gehricke, William Steele (remote)

**Others Present:** Peggy Mendiburu, CEO; Scott Nave, Legal Counsel

**II. FLAG SALUTE**

President Nixon led the flag salute.

**III. CLOSED SESSION**

A. Lease Negotiations

1. Property: 20111 West Blvd, Tehachapi, CA 93561; Negotiator: CEO;  
Parties: TVHD/Erian R. Orkiz, Ana R. Reyna Living Trust

Closed session opened at 2:05pm

**IV. OPEN SESSION**

Open session opened at 2:54pm

**V. CLOSED SESSION REPORT**

In closed session the Board, Legal Counsel, and CEO discussed property negotiations. No action was taken and no other items discussed.

**VI. ADJOURNMENT**

Meeting adjourned at 2:56pm

Approved on the \_\_\_ day of March, 2024

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Lydia Chaney, Secretary



**TEHACHAPI VALLEY HEALTHCARE DISTRICT  
MINUTES OF THE BOARD OF DIRECTORS MEETING SPECIAL  
March 11, 2024, 3:30pm**

**I. CALL TO ORDER**

President Nixon called the meeting to order at 3:35pm

**Directors Present:** Lydia Chaney, Duane Moats, Mike Nixon, Carl Gehricke, William Steele

**Others Present:** Peggy Mendiburu, CEO; Scott Nave, Legal Counsel

**II. FLAG SALUTE**

President Nixon led the flag salute.

**III. NEW BUSINESS**

1. Partnership with Tehachapi Valley Parks and Recreation District (TVPRD)  
General Manager of TVPRD, Corey Torres, presented on TVHD partnering on community walk/run, cycle, swimming community challenges. The first is Spring into Action. TVPRD is asking TVHD to annually purchase the app community members would use to count activity at \$1500 per year.

**MSA: CHANEY/STEELE; 5-0**

2. NEW LOGO APPROVAL

CEO Mendiburu provided a sample of new logo for approval.

**MSA: STEELE/MOATS; 5-0**

**IV. CLOSED SESSION**

1. Lease Negotiations

Property: 20111 W. Valley Blvd, Tehachapi, CA 93561

Negotiator: CEO

Parties: TVHD/Erian R. Orkiz, Ana R. Reyna Living Trust

**V. CLOSED SESSION REPORT**

In closed session the Board, Legal Counsel, and CEO discussed property negotiations.

**NEW BUSINESS (CONTINUED)**

3. Following Closed Session, the Board approved Resolution No. 24-01 approving the purchase of 20111 Valley Blvd., and authorizing Mike Nixon or Peggy Mendiburu to sign final escrow documents to close. **MSA:**

**NIXON/CHANEY; 5-0.**

**VI. ADJOURNMENT**

Meeting adjourned at 4:10pm

Approved on the \_\_ day of March, 2024

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Lydia Chaney, Secretary

DRAFT

**AMENDMENT No. 1 TO EMPLOYMENT AGREEMENT**

This Amendment No. 1 to Employment Agreement is made between Tehachapi Valley Healthcare District and Peggy Mendiburu (“CEO”) as of March 26, 2024.

Whereas District and CEO desire to amend certain terms of CEO’s Employment Agreement;

NOW, THEREFORE, in consideration of the mutual covenants contained in this Agreement, and intending to be legally bound, District and the CEO agree as follows.

1. CEO’s salary shall be increased five percent (5%), effective as of CEO’s anniversary date of February 6, 2024.

2. CEO’s salary shall be increased an additional five percent (5%) on August 1, 2024, in accordance with Section 1(b) of the Employment Agreement, contingent upon CEO successfully completing Essential Leadership Skills Certificate and renewal of notary certificate.

3. CEO’s PTO accrual rate shall be 13.5% of regular hours worked, effective as of CEO’s anniversary date of February 6, 2024.

4. Except as expressly provided herein, the terms and conditions of the Employment Agreement remain in full force and effect.

Tehachapi Valley Healthcare District

Peggy Mendiburu

By \_\_\_\_\_  
Michael Nixon, Chairman

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