

**MINUTES**  
**TEHACHAPI VALLEY HEALTHCARE DISTRICT**  
**BOARD OF DIRECTORS MEETING**  
Tuesday April 16, 2019  
Tehachapi Valley Healthcare District Office  
305 S. Robinson St.  
Tehachapi, CA 93561  
4:30pm

**Board Present:** Mike Nixon, President; Sam Conklin, Vice-President; Christine Sherrill, Secretary; William Steele, attending via teleconference from Memphis City (Hooks) Library Conference Center, 3030 Poplar Ave., Memphis , TN 424-645-9372

**Staff Present:** Lisa Hughes, Business Manager; Scott Nave, Counsel; Caroline Wasielewski, District Manager

**I. CALL TO ORDER**

President Mike Nixon called the meeting to order at 4:31pm

**II. FLAG SALUTE**

**III. CONSENT AGENDA**

- A. Approval of Minutes
  - a. Board Meeting, 3/19/19
  - b. Finance Meeting, 3/13/19, Receive and File
  - c. Strategic Planning , 3/14/19, Receive and File

Consent Agenda Approval, **MSA: SHERRILL/CONKLIN**  
**ROLL CALL 5-0 APPROVED**

**IV. REPORTS**

- A. Guild

Guild Vice-President reported they donated \$50,000 to Adventist Health for the purchase of an echocardiogram machine. She also asked if TVHD would be hosting an appreciation luncheon for the Guild.
- B. Chief Financial Officer Report ( Beedle)

Mr. Beedle began his report with the Variance Report. He moved on to the Cash flow report, which shows operations. A few highlights he pointed out were \$8k in property taxes, salaries were under budget and professional fees are the audit services billed by Moss Adams for new work papers. Other expenses came in under budget. Cash was under due to a transfer of funds back to the state. Net cash balance was \$1,216,992 vs budgeted amount of \$1,104,565. Mr. Beedle stated TVHD is doing well cash wise. Mr. Beedle reviewed the income statement and executive summary, explaining this was the

first month that shows depreciation from the new hospital. He said the report would start showing amortization of General Obligation bonds for the new hospital on a monthly basis. Mr. Beedle went over assets and liabilities and compared them to the end of 6/30/2018, last fiscal year. He noted expenses were under budget for the past eight months. He summed up his report showing TVHD ending eight months with a surplus of \$180,841 vs (-484,169).

C. Strategic Planning Report

District Manager reported no updates on the amended lease. C. Wasielewski and L. Hughes reported leaks and water pooling at 115 W E St. building, from recent rains. The District is looking for someone to remove the Plant Ops trailers. Once that is moved the storage units will be emptied and removed. CFO Beedle requested a capital equipment request from Adventist Health for the imaging equipment they are looking to purchase. As the Board discussed the report, they directed Ms. Wasielewski to look into hosting a luncheon for the Guild.

D. District Manager Update

Ms. Wasielewski reported TVHD continues to work past patient accounts. In an attempt to keep taking credit card payments, Ms. Wasielewski is researching merchant options. Ms. Wasielewski is also working with a local website designer to update the tvhd.org.

V. **NEW BUSINESS**

None

VI. **OLD BUSINESS**

A. Wellness Donation

The Board asked legal counsel Scott Nave to explain if TVHD can donate money to AH to purchase a piece of equipment. Mr. Nave explained TVHD could not gift public funds. In terms of the donating money to help Adventist Health purchase an Echocardiogram machine, the district would need to have joint title (part owner) of the machine, or have ownership after the lease is over. Without one of these two eventualities, the TVHD would be gifting public funds. Ms. Sherrill made a motion to ask AH to share the title of the Echocardiogram machine with TVHD so that a wellness donation can be made to the Tehachapi Foundation. Mr. Steele seconded.

B. 115 W E Street – Repairs/Bid Process

The Board reviewed procedures for public works projects. If the job is under \$25,000 no bid process takes place, but it must be reported to the DIR and the contractor must pay prevailing wage.

C. Board Of Director Travel

None

**VII. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

Jane Weldon asked if the Guild could use the red shed that is behind the fence.  
Mike Nixon asked to have it put on next month's agenda for new business.

**VIII. BOARD COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

Sam Conklin made comments on the possibility of solar panels at the new hospital site.  
He mentioned there was talk of a reconditioned windmill on the property in early stages of the hospital construction. Mr. Conklin still has the letter and will bring to Ms. Wasielewski.

**IX. ADJOURNMENT**

Meeting adjourned at 5:19 pm

Respectfully,



Christine Sherrill  
Secretary