

TEHACHAPI VALLEY HEALTHCARE DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES
116 W E Street
Tehachapi, CA 93561
April 20, 2021

4:30pm

Board Present: Sam Conklin, Christine Sherrill, William Steele, Duane Moats

Board Absent: Mike Nixon

Staff Present: Caroline Wasielewski, CEO; Chet Beedle, CFO via teleconference; Scott Nave, Legal Counsel

I. CALL TO ORDER

Vice Chair Conklin called the meeting to order at 4:30 pm.

II. FLAG SALUTE

III. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

None

IV. CONSENT AGENDA

A. Approval of Minutes

1. Board of Directors Meeting, 3/16/21
2. Receive and File, Finance Committee, 3/10/21
3. Receive and File, Strategic Planning, 3/11/21
4. Ad Hoc Community Support Committee, 3/25/21

Consent Agenda Approval

MSA: STEELE/SHERRILL; 4-0; 1 ABSENT; APPROVED

V. OLD BUSINESS

A. Ideas for Old Hospital site - Discussion

Ms. Wasielewski started a discussion about what the district could do with the empty land at 115 W E Street once the hospital building is demolished. The strategic planning committee suggested a conference room that could double as a community resource center during PSPS events. The Board discussed the possibility of a commercial kitchen which could be used for banquet events, rented out by local bakers and as a soup kitchen in the case of emergency or disaster for the community. Next was a discussion about square footage. Legal counsel Nave suggested that the Board engage

a space planner or designer that would calculate needs and square footage for any new buildings. Director Sherrill gave examples of prefabricated buildings that could be installed at the site for a much smaller price than new construction. The board agreed that the first phase should begin with the demotion and directed Ms. Wasielewski to contact the contractor and begin scheduling the project. The contract will be signed as soon as possible. Mr. Nave advised the Board to expect an RFP for the designer/architect on next month's agenda. Additional items to be considered are CEQA study, bidding on the new project and the design.

B. Vision and Mission for Tehachapi Valley Healthcare District

CEO Wasielewski addressed the Board and advised that District resources should be used for the advancement of the District mission and vision. New project should promote and improve the quality of life and healthcare services to the community. TVHD could also concentrate on areas that are not being addressed by other agencies or groups. For example, access to care, transportation, internet access, dental care and resources and education for obesity, diabetes, and Alzheimer's. Educating the community about emergency and disaster preparedness should be a focus as well.

IV. NEW BUSINESS

A. Board Bylaws Revision

Legal counsel Scott Nave presented updated Board Bylaws. Director Steele made a motion to approve. Director Moats seconded. There was no discussion.

MSA; STEELE/MOATS; 4-0, 1 ABSENT; APPROVED

B. New Business Items B-G

Board Policy 2.00 Conflict of Interest, 3.00 Meeting Policy, 4.00 Investment Policy, 5.00 Legal Claims Policy, 6.00 Contracts Policy, 8.00 Record Retention Policy were presented. Mr. Nave addressed each change and update. Director Steele made a motion to accept, and Director Sherrill seconded. No addition discussion ensued.

MSA; STEELE/SHERRILL; 4-0, 1 ABSENT; APPROVED

VI. REPORTS

A. Chief Financial Officer Report (Beedle)

CFO Beedle reviewed the January 2021 financials for the Board. He went through the cash flow report, ending with the current balance in Bank of Sierra. Mr. Beedle explained the Executive Financial Summary. He reminded the Board that TVHD will need money to match the future IGT programs. No questions from the Board.

B. CEO Report

Ms. Wasielewski reviewed the CEO report in the board packet. Highlights included the virtual compliance seminar she is currently attending, paperwork for the PSPS grant is completed and payment should arrive soon. Ms. Wasielewski is in communication with the Tehachapi Public Works Department to determine the process of purchasing tow-along generators. CEO Wasielewski is ready to work with the demolition contractor on getting the 115 building down.

Board of Director Travel

None

VII. BOARD COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

Director Steele commented on the last Community Outreach committee meeting. The committee is determining projects that TVHD can participate in and help the community. He mentioned potentially partnering with The Guild of Tehachapi Hospital and Adventist Health.

VIII. ADJOURNMENT

Meeting adjourned at 5:30 pm

Respectfully,



Christine Sherrill
Secretary