**MINUTES**

TEHACHAPI VALLEY HEALTHCARE DISTRICT

BOARD OF DIRECTORS MEETING

September 17, 2019

Tehachapi Valley Healthcare District Office

 305 S. Robinson St.

Tehachapi, CA 93561

4:30pm

**Board Present**: Mike Nixon, President; Sam Conklin, Vice-President; Duane Moats , Treasurer; Christine Sherrill, Secretary; William Steele, attending via teleconference from Memphis City (Hooks) Library Conference Center, 3030 Poplar Ave., Memphis , TN 424-645-9372

**Staff Present**: Lisa Hughes, Business Manager; Caroline Wasielewski, District Manager; Chet Beedle, CFO; Scott Nave, Counsel

1. **CALL TO ORDER**

President Mike Nixon called the meeting to order at 4:30pm

1. **FLAG SALUTE**

 **III. CONSENT AGENDA**

1. Approval of Minutes
2. Finance 8/14/19, Receive and File
3. Strategic Planning, 8/15/19, Receive and File
4. Special Board Meeting, 8/19/19
5. Board Meeting, 8/20/19

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Consent Agenda Approval, **MSA: SHERRILL/MOATS**

**ROLL CALL 5-0 APPROVED**

1. **REPORTS**
2. Guild

No one was present, no report

1. Chief Financial Officer Report ( Beedle)

 Mr. Beedle began his report by reviewing the Variance Report. He continued with the Cash

 Flow report. He pointed out total payments and professional fees were over budget. This

 was due to a payment made to Adventist Health and the audit. Operational cash was

 favorable to budget at ($347,484) vs ($271,823). Net cash balance was $1,111,137 vs.

 $938,613 budget. Mr. Beedle reviewed the Income Statement Summary next. Operational

 expenses were $281,680 for the month. Mr. Beedle explained non-operating income is

 property tax and deferred income. CFO Beedle continued to review the balance sheet for

 the Board. There were no questions.

1. **NEW BUSINESS**
2. **Special Board Meetings/Strategic Planning**

Due to the exciting and important matters discussed in Strategic Planning regarding the future of the healthcare district, Board President Mike Nixon suggested having a strategic planning special board meeting every other month, in order for the full board to attend and discuss. The Board discussed and agreed that would be favorable. Ms. Wasielewski will schedule the November 14th Strategic Planning Committee meeting as a Special BOD Meeting.

1. **RFP for Architecture/Engineering Services**

Mike Nixon reviewed pictures of the current building at 115 W E Street and explained the plans for remodel. The plan is to lease space to Mountain Pathways, doctor and professional offices, and to make space for TVHD offices and conference room. There are plans to paint a mural on the West side of the building, showing the history of TVHD. In addition, there are consultants coming to give estimates on a metal roof and on taking off HVAC from the roof and putting on the ground. Now that the district has the ideas, an architect will draw the plans and present to the city for approval. The proposal will be sent to 3-5 architects, returned to TVHD, and the Board will select a candidate. Motion to approve and send RFP for architects for 115 W E St. building. Mr. Moats questioned prevailing wage.

**MSA STEELE/SHERRILL Roll Call 5-0**

1. **RFP for Environmental Consultant Services**

Scott Nave spoke about the RFP that is required in order to have a CEQA assessment done on the area near the new hospital that will house the ENGIE solar panels. TVHD will be the lead agency. The City of Tehachapi will provide comments and permits. The proposal is sent to 3-5 consultants. The Board will review the responses and one will be selected. Motion to approve and send RFP to consultants for a CEQA evaluation. MSA CONKLIN/MOATS Roll Call 5-0

 **VI. OLD BUSINESS**

 None

 Board of Director Travel

 None

 **VII. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

Jeff Lingerfelt, Adventist Health Tehachapi Valley, reported that AHMCTV received

 licensing, permits and approval to function as a CDCR clinic for prisons. Adventist is

 looking to get a few GI doctors. He also reported that in July the Emergency Department

 changed from ‘standby’ status to ‘basic’ and that August showed a 15% increase in

 ambulance traffic. Additionally, the usual summertime decline did not take place. Mr.

 Lingerfelt expressed the importance of the Echocardiogram machine by reporting 22

 additionally patients in July and 29 in August due to the services provided by the

 machine. Finally, there is a Community Health Fair on Saturday September 28th. There

 will be free flu shots, health screenings, a kid zone and education for payers and

 insurance so that the community is informed and can get local care.

 **VIII.** **BOARD COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

None

 **IX. CLOSED SESSION REPORT**

 Board went into closed session at 5:22pm. Counsel Scott Nave reported real property

 negotiations were discussed, the third amendment to the Master Facility Lease with

 Adventist Health was approved for revision and finalization. No other action taken.

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 **X. ADJOURNMENT**

Meeting adjourned at 5:32 pm

Respectfully,

Christine Sherrill

Secretary