

MINUTES
TEHACHAPI VALLEY HEALTHCARE DISTRICT
BOARD OF DIRECTORS MEETING
November 19, 2019
Tehachapi Valley Healthcare District Office
305 S. Robinson St.
Tehachapi, CA 93561
4:30pm

Board Present: Mike Nixon, President; Sam Conklin, Vice-President; Duane Moats, Treasurer; Christine Sherrill, Secretary; William Steele

Staff Present: Lisa Hughes, Business Manager; Caroline Wasielewski, District Manager; Chet Beedle, CFO; Scott Nave, Counsel

I. CALL TO ORDER

President Mike Nixon called the meeting to order at 4:30pm

II. FLAG SALUTE

III. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

IV. CONSENT AGENDA

A. Approval of Minutes

- a. Finance 10/9/19, Receive and File
- b. Strategic Planning, 10/10/19, Receive and File
- c. Board Meeting, 10/15/19
- d. Special Board Meeting, 10/29/19

Consent Agenda Approval, **MSA: STEELE/MOATS; 5-0 APPROVED**

V. REPORTS

A. Guild

None

B. Chief Financial Officer Report (Beedle)

Mr. Beedle began his report by reviewing the Variance Report. He continued to the Income Statement Summary. He noted adjustments related to the recent Share of Cost audit. Non-Operating revenue brought TVHD to a net surplus of \$124,910. The Executive Financial Summary had detailed Balance Sheet items. Mr. Beedle reviewed each one.

C. District Manager Report

Caroline Wasielewski gave an update of District activities.

VI. NEW BUSINESS

A. Approval of contract for Solar Facility CEQA Study

The Board selected K&S Inc. to conduct the CEQA Study. Ms. Wasielewski will send the agreement to K&S for signature. Mr. Nave asked the Board to approve Ms. Wasielewski to finalize and sign the agreement after approval by Board President Nixon. Motion was approved.
MSA; SHERRILL/MOATS; APPROVED

B. Approval of contract for Architectural Services at 115 W E Street

The Board approved an agreement to engage studio. RA for architectural services at the 115 W E St. building. Counsel Nave will revise the standard AIA contract and send to the firm. He asked the Board to approve Ms. Wasielewski to accept the agreement with minor changes, and if material changes are needed, the agreement would go back to the Board for consideration. Motion was approved.
MSA; STEELE/MOATS; APPROVED

VII. OLD BUSINESS

None

Board of Director Travel

None

VIII. BOARD COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

None

IX. CLOSED SESSION

- A. Real Property Negotiations: 101 West E Street
Term of Lease**

X. CLOSED SESSION REPORT

The Board discussed Real Property negotiations at 101 W E Street. No action taken.

XI. ADJOURNMENT

Meeting adjourned at 4:51 pm

TVHD Board of Directors
11/19/19

Respectfully,

A handwritten signature in cursive script, appearing to read "Christine Sherrill".

Christine Sherrill
Secretary